



K-12 PREPARATORY ACADEMY

Board Meeting MINUTES Tuesday, October 29, 2024 – 5:45 P.M. ECMS Board Room 334

Present: Steven Trujillo, JoSeph Garcia, Nick Angiocchi, Matt Garcia, Angela Giron, Cindy Ayala-Cooper

Absent:

Ex-Officio Members: CCA Representative, Monique Willis; ECMS Representative, George Cruz; DHPH Representative, Katie Scandozza; DHPH Student Representative, Gabryela Figueroa

Es-Officio Members Absent:

Others Present: D60 Liaison Tom Weston; CHPA Legal Counsel, Mr. Orona; CHPA Board Advisor, Dr. Duran; CHPA HR/Finance Director, Shannon Behling; HR/Finance Specialist, Jessica Gonzales; CCA Principal, Connie Parker; ECMS Principal, LeAnndra Beeman; DH Principal, Bryan Wiemer

Meeting Date: Tuesday, October 29, 2024

Recorded by: JoDee Alarid

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

1. This regular meeting of the CHPA Board of Directors was called to order at 5:45 p.m. in the ECMS Board Room by President, Steven Trujillo

2. Pledge of Allegiance

3. Roll Call of CHPA Board Members constituted a quorum.

4. Roll Call CHPA Ex-Officio Members

5. Modifications/Approval of Agenda

I CHPA Executive Director stated two needed modifications to agenda; Rescheduling of Swearing In of New Board Member and Influent Energy Presentation to the November Agenda.

AT Nick Angiocchi motioned to approve the agenda as presented with the changes as cited by Executive Director Fred Segura, seconded by JoSeph Garcia, with a unanimous vote and no discussion. Motion carried.

6. Public Forum I No requests were submitted.

7. Swearing In of New CHPA Board Member, Mistie Dennis – Tabled

8. Influent Energy Presentation by Curth Hayward – Tabled

9. CHPA Teacher & Student Representative Reports

CCA Teacher Monique Willis

I Ms. Willis presented her prepared written report.

ECMS Teacher George Cruz

I Mr. Cruz presented his prepared written report.

DHPH Teacher Katie Scandozza

I Ms. Scandozza presented her prepared written report.

DHPH Student Representative Gabryela Figueroa

I Miss Figueroa presented her prepared written report.

10. Ex-Officio Representative Reports

a. CSU Pueblo – No Report

b. PCC - No Report

11. CHPA Executive Director Report

I Mr. Segura presented his report highlighting the following.

Two new grant opportunities

Taking bids from HVAC companies to provide mechanical maintenance.

All modulars are now vacated.

Reduction of security to two guards.

Well attended Student Led Parent Teacher Conferences.

Music department staff and Mr. Segura attended a fundraiser for music program which donates instruments to students. CHPA has been a recipient of donations.

Upcoming Veterans Day celebration at DHPH November 11 at 10am.

D Ms. Giron inquired about marketing efforts by Digital Hart Media, Mr. Segura explained the campaign has concluded, and further marketing is being done in house. Ms. Giron asked for a final report of marketing efforts that were made by third parties. Ms. Giron also inquired about increase parent involvement and if more students attended Homecoming this year. DH Principal Mr. Weimer explained that students are participating more this year in activities. Ms. Giron asked if students were being taught about civics in relation to the current US election. Mr. J Garcia suggested informing students of the election process. Mr. Angiocchi agreed and volunteered to email information regarding the process to JoDee Alarid to share with principals. Mr. J. Garcia asked about the utility shutdown of vacant modulars and the radius of police activity to the school to initiate a secure perimeter. Mr. Segura replied that the water will be capped off to the vacated modulars and minimal electricity will be used to continue security camera surveillance. Mr. Segura shared that secure perimeter action is determined by information provided by Pueblo Police Department. Mr. Trujillo asked if competitive bids are received for services provided to the school, Mr. Segura responded yes.

12. Board Committee Reports

1. Finance Committee

I Treasure Nick Angiocchi shared that the Finance committee met two times in October, highlights of his report included: Budgeted areas are tracking around the 25% target, the team is working on addressing the lower funding due to enrollment, a resolution to unencumber 725,000.00 in reserve funds from 2016, debt coverage and cash on hand, revenue from now active solar farm, development of the low enrollment contingency plan and 2023-2024 audit. Sarah Siegrist then reviewed the financial reports which had been sent with the board packet to board members for prior review.

President Trujillo asked the board if there were any questions regarding the financial reports, including the Income statement, Balance Sheet, A/R Report, there were none.

2023-2024 Audit Presentation

I Auditor Dmitriy Chernyak presented the 2023-2024 Audit. He shared the audit has been sent to CHPA Legal for legal representation for finalization. Mr. Chernyak shared minor items needed to be worked out with District 60. Mr. Chernyak gave explanation of how the audit was conducted including the identification of processes of organization and view of risk in areas of controls, segregation of duties, and accounting policies. The auditor has issued a Clean Opinion noting the adjustments in practice that have been made by CHPA because of prior year issues.

- D J. Garcia asked for d60 timetable, Ms. Siegrist answered that d60 asked for the audit draft by October 15, the trial balance was given over the week of 10/21 due to issues from the previous year's audit and that constant communication with d60 was taking place. Mr. Trujillo asked if there were any other questions from board members, there were none. Auditor Mr. Chernyak pointed out that there were many adjustments needed to correct issues from previous years' audits. Mr. Trujillo added that because of this year's clean audit following years audits will be quicker because corrections to the previous year's audits were made this year. President Trujillo restated that this years' audit is a Clean Audit with confirmation by auditor Dmitriy Chernyak.
- AT Nick Angiocchi motioned to approve the financial reports reviewed for audit, seconded by Cindy Ayala-Cooper, with no discussion and unanimous vote motion carried.
- D Mr. M. Garcia inquired about Finance Committee discussions.
- AN Mrs. Alarid will share the committee notes.

1. Achievement and Student Success Committee

- I Mr. J. Garcia shared highlights of the recent November 16th meeting. Highlights included, students are writing a policy to address vaping, student engagement, test scores, and the committee goal of creating a positive atmosphere for learning.

2. Bylaws Committee

- I Mr. Trujillo shared that Bylaws are in red line draft and will be sent to legal counsel for review. President Trujillo also put out an open call to board members to join the committee.

3. Policy Committee

- I Angela Giron shared highlights of the October 17th committee meeting. The committee has brought to the board as information AP 4230 Revenue Recognition and for approval BP 4240 Bank Transfer Management.

4. Recruitment and Nominating Committee

- I Cindy Ayala-Cooper shared highlights of October 21st committee meeting. Ms. Ayala-Cooper invited board members to join the committee and interview panel for upcoming interviews in December

13. Executive Session 7:06 p.m.

- AT Angela Giron moved to enter into Executive Session for discussion of personnel matters pursuant to C.R.S. 24-6-402-4 (B) (E) (F); seconded by Nick Angiocchi, with a unanimous vote and no discussion. Motion carried. Shannon Behling, JoDee Alarid, Fred Segura and Dr. Duran were invited to stay for the session.

Exit Executive Session 8:27 p.m.

- AT Nick Angiocchi moved to exit executive session, seconded by Cindy Ayala-Cooper with a unanimous vote by all members and no discussion. Motion carried.

14. Open Session 8:27p.m.

15. Consent Agenda Items:

a. Approval of September 24, 2024, Board Meeting Minutes

b. Personnel Report

- AT Nick Angiocchi motioned to approve the Consent Agenda Items a. & b. seconded by Angela Giron, with a unanimous vote, no discussion. Motion carried.

16. Approval Item:

a. BP 4240 Bank Transfer Management

- AT Cindy Ayala-Cooper motioned to approve BP 4240 Bank Transfer Management, seconded by Angela Giron with no discussion and unanimous vote, motion carried.

b. Resolution to Unencumber Reserve Funds

AT Nick Angiocchi motioned to approve the Resolution to Unencumber Reserve Funds, seconded by Cindy Ayala-Cooper, no discussion and unanimous vote, motion carried.

c. Acceptance of 2023-2024 Audit

AT JoSeph Garcia motioned to approve the Acceptance of the 2023-2024 Audit, seconded by Nick Angiocchi, with no discussion and unanimous vote, motion carried.

17. New Business

No new business

18. Board Comments

Cindy Ayala Cooper – No comment

Matt Garcia - No comment

Angela Giron – Ms. Giron acknowledged that the schools have been very busy doing great things, she also commended and thanked the staff for encouraging students.

JoSeph Garcia – Mr. Garcia encouraged the board to attend the All Staff meeting on Friday November 1st to support CHPA staff.

Nick Angiocchi – No comment

Steven Trujillo – Mr. Trujillo echoed thanks to faculty and staff noting the exciting start to the new school year with good activities happening in the schools and shared the opportunity he recently had showcasing the new facilities to family, friends and alumni. Mr. Trujillo gave thanks to fellow board members and legal counsel.

19. Adjournment 8:33p.m.

AT Nick Angiocchi motioned to adjourn, seconded by JoSeph Garcia with a unanimous vote and no discussion. Motion carried.

Prepared by: JoDee Alarid
JoDee Alarid, Executive Assistant

Date: 11-19-24

Verified by: Steven L. Trujillo
CHPA Board Secretary
(May be signed by the Board President in the Secretary's absence)

Date: 12/17/24