



K-12 PREPARATORY ACADEMY

CHPA Board of Directors Annual Retreat and Board Meeting Agenda
8:00AM to 4:30 PM – Friday, February 21, 2025
DHPH Cafeteria

Board Retreat Agenda

- 8:00AM – 8:15AM Breakfast**
8:15AM – 8:30AM Welcome & Ice Breaker – CHPA Board of Directors President, Steven Trujillo
8:30AM – 10:00AM Enrollment – Fred Segura, Robin Archuleta

- Enrollment History
- Enrollment Projections
- Enrollment Averages
- Student Retention & Strategies
- Staff Retention
- Marketing Strategies in Place
- Marketing Strategies to initiate
- Low enrollment solution strategy –
Academy consolidations

Break 10 Minutes

10:10AM – 11:40AM CHPA Budget/Financials – Fred Segura, Sarah Siegrist

- Cash Flow
- 2023-24 Year to Date Financial Status
- 2024-25 Enrollment Projections
- 2024-25 Budget
- 2025-26 Budget Projection
- Energy Rebates
- Bond Update
- Grants Report
- Plans for Hyde Park / Modular Buildings

11:40AM-12:10PM Lunch

12:10PM – 1:10PM Academic Achievement – Fred Segura

NWEA Data
3 Year Review
Educational Plan

1:10PM – 2:20PM Future Planning

- Chartering Path
- Review of CSI Application
- Board Committees

Break 10 Minutes Board Meeting Start Time 2:30Ppm

**If a Board member has potential conflict of interest with regard to any agenda item, the Board member is obligated to declare the conflict at this time. Depending on the conflict the Board member should abstain from voting on that agenda item.*



K-12 PREPARATORY ACADEMY

CHPA Board of Directors Meeting Agenda
Friday, February 21, 2025 – 2:30 P.M.
DHPH Cafeteria

Notice: THIS BOARD MEETING CAN BE ACCESSED LIVE AT www.chpa-k12.org

2:30 PM

- 1. Welcome/Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call for Chávez/Huerta K-12 Preparatory Academy Board Members**
- 4. Roll Call CHPA Ex-Officio Members**
- 5. Modifications/Approval of Agenda***
 - a. The Executive Director may suggest corrections or modifications to the agenda.
- 6. Public Forum** [*Reference BP 1070 Public Participation at Board Meetings*]
Items Not on the Agenda –
Members wishing to present such items shall submit a written request at the beginning of the meeting to the Recorder that summarizes the item and provides his or her name and organizational affiliation, if any. No action may be taken on such items. Persons submitting a written request to address the Board will be heard in the order in which the Recorder received their written request. Assuming concurrence by public speakers, the Board President has the prerogative to reorder public comments. Speakers shall address the Board with decorum and not defame any Board members, faculty or staff and are limited to 3 minutes to address the Board. Board members will not respond to speakers and may follow up at their discretion.
- 8. CHPA Teacher & Student Representative Written Reports**
 - CCA DOC A
 - ECMS DOC B
 - DHPH DOC C
 - DHPH Student Report DOC D
- 9. Ex-Officio Representative Written Report**
 - a. CSU Pueblo DOC E
 - b. PCC
- 10. Executive Director Report** (10 minutes)
- 11. Board Committee Reports**
 - a. Finance Committee (20 minutes) – Nick Angiocchi
 - Balance Sheet DOC F
 - Income Statement Summary DOC G
 - A/P Check Register DOC H
 - b. Achievement Student Success Committee (5 minutes) JoSeph Garcia
 - c. Bylaws Committee (5 minutes)
 - d. Policy Committee (5 minutes) Angela Giron
 - e. Recruitment and Nominating Committee (5 minutes) Cynthia Ayala-Cooper

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CHÁVEZ HUIERTA

K-12 PREPARATORY ACADEMY

CHPA February 21, 2025, Meeting Agenda Continued

12. Executive Session

An executive session will be conducted to discuss specific topics in pursuant to C.R.S. 24-6-402-4:
(b) – Receive legal advice from school attorney
(e) – Contract strategies
(f) – Personnel matters

13. Open Session

14. Consent Agenda Items

- a. Approval of Board Meeting Minutes
 - December 17, 2024
 - January 27, 2025
 - January 29, 2025
 - February 14, 2025
- b. Personnel Report
- c. Finance Reports for Audit

DOC I
 DOC J
 DOC K
 DOC L

15. Approval Items

16. New Business

17. Board Comments (3 minutes each)

18. Adjournment

Future Board Meeting All meetings will be held in room 334 of ECMS at 5:45p.m. unless otherwise notified.

Board Meeting Dates	Board Meeting Dates	Events & Dates to Remember
July 30, 2024 August 27, 2024 September 24, 2024 October 29, 2024 November 19, 2024 December 17, 2024	January 28, 2025 February 25, 2025 March 18, 2025 April 29, 2025 May 27, 2025 June 24, 2025	

CHPA Board of Directors Committees

Committee	Chair	Meeting Dates
Achievement Student Success	JoSeph Garcia	2 nd Wednesday of each month
Bylaws	Steven Trujillo	As needed
Finance	Nick Angiocchi	Tuesday 1 week prior to monthly board mtg.
Policy	Angela Giron	3 rd Thursday of each month
Recruiting and Nominating	Cindy Ayala-Cooper	As needed

Public Comment

Members/Public wishing to present to the board shall submit a written request at the beginning of the meeting to the Recorder that summarizes the item and provides their name and organizational affiliation, if any. No action may be taken on such items. Persons submitting a written request to address the Board will be heard in the order in which the Recorder received their written request. Assuming concurrence by public speakers, the Board President has the prerogative to reorder public comments. Speakers shall address the Board with decorum and not defame any board members, faculty or staff and are limited to 3 minutes to address the Board. Board members will not respond to speakers and may follow up at their discretion.

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