

**CCA Building Corporation
Board Meeting Notes
Tuesday, June 24, 2024
Community Room – 12:00p.m.**

1. Call to Order **President Mark Carmel**

2. Roll Call **President Mark Carmel**

3. Modifications/Approval of Agenda*

a. CHPA President/CEO may suggest corrections or modifications to the agenda.

4. Public Forum

Members wishing to present such items shall submit a written request at the beginning of the meeting to the Recorder that summarizes the item and provides his or her name and organizational affiliation, if any. No action may be taken on such items. Persons submitting a written request to address the Board will be heard in the order in which the Recorder received their written request. Assuming concurrence by public speakers, the Board President has the prerogative to reorder public comments. Speakers shall address the Board with decorum and not defame any Board members, faculty or staff and are limited to 3 minutes to address the Board. Board members will not respond to speakers and may follow up at their discretion.

5. Approval of Minutes

- May 22, 2024

**Mark Carmel
DOC A**

6. Grants Management and Financial Updates – Fund 26

- A. Balance Sheet 5/31.24
- B. Income Statement 5/31/24
- C. Cash Report 5/31/24
- D. CCA Bond Coverage Compliance
- E. AP Check Register 5/31/24
- F. Open Accounts Payable List 5/31/24

**Sarah Seigrist
DOC B
DOC C
DOC D
DOC E
DOC F
DOC G**

7. Acceptance of the Financial Documents

8. Old Business

- Update of Bylaws Review - Tabled

Steven Trujillo

9. New Business

- Update on Project Completion Status

Mark Carmel

10. Adjourn

Mark Carmel

Upcoming Meeting Dates – 4th Tuesday of each Month

Date	Time	Location
July 23, 2024	12:00	Community Room
August 27, 2024	12:00	Community Room
September 24, 2024	12:00	Community Room
October 22, 2024	12:00	Community Room
November 19, 2024	12:00	Community Room
December 17, 2024	12:00	Community Room

Board Members	Office
Mark Carmel	President
Steven Trujillo	Secretary/Treasurer
Dr. Richard Duran	Member

***If a Board member has potential conflict of interest regarding any agenda item(s), the Board member is obligated to declare the conflict at this time. Depending on the conflict the Board member should abstain from voting on that agenda item.**