



K-12 PREPARATORY ACADEMY

Board Meeting Minutes
Tuesday, June 18, 2024 – 5:45 P.M.
CCA Community Room

Present: Angela Giron, Nick Angiocchi, Steven Trujillo, JoSeph Garcia, Matt Garcia (remote)

Absent: Cecilia Trujillo

Others Present: Dr. Duran, Interim Executive Director; Fred Segura, Incoming Executive Director; Shannon Behling, HR Director; Mr. Orona Legal Counsel; Tom Weston, D60 Liaison (remote); Loretta Cruz, IT Director; JoDee Alarid, Executive Assistant

Meeting Date: Tuesday, June 18, 2024

Recorded by: JoDee Alarid

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

1. **This regular meeting of the CHPA Board of Directors was called to order at 5:45 p.m. in the Community Meeting Room by President, Angela Giron. This meeting does include new Board Officers Voting. Ballots were left at each board member's seat prior to start of meeting.**
2. **Pledge of Allegiance**
3. **Roll Call of CHPA Board Members constituted a quorum.**
4. **Modifications/Approval of Agenda**
 - I Interim Executive Director, Dr. Duran advised eliminating item 13 of the agenda as there is no longer a need for the item.
 - AT Steven Trujillo motioned to approve the agenda with the modification directed by Dr. Duran, Nick Angiocchi seconded the motion, with a unanimous vote and no discussion. Motion carried.
5. **Public Forum**
 - I No requests were submitted.
6. **Interim Executive Director's Report**
 - I Dr. Duran thanked the Board for inviting him back to work with the Board during the recent transition. Items in his report are; the current summer school enrollment numbers of 112 for CCA students and 24 for ECMS students, and that summer school ends next week. District 60 will provide community meals Monday through Friday including breakfast and lunch at CCA throughout July with holiday closure of July 4th and 5th.
 - D President Giron requested that an all call go out to families notifying families of the service. Dr. Duran shared that the decision had been made to make call out at the Cabinet meeting earlier in the day.
 - I Communication was received from PCC Ex Officio Cheryl Gomez of her term ending, a dialogue with the new president at PCC will take place for recommendations of a new representative of PCC for the next two-year term. Meetings have been set up for incoming Executive Director Fred Segura to meet the incoming presidents of CSU-P and PCC.
 - D President Giron asked if Steven Trujillo had any recommendations of possible PCC representatives, Steven said he would give it some thought and provide some recommendations.

- D President Giron inquired of CHPA enrollment and comparison to last year. The current enrollment number is estimated to be 937 with fluctuation. Dr. Duran shared that summer enrollment has movement and enrollment management is taking place through advertising.
Current enrollment numbers received from Robin Archuletta, Enrollment and Marketing Director, 950 down 30 from last year at same time, with a reminder that the numbers fluctuate daily.

7. Survey Results

Lynette Hudiburgh

- I Ms. Hudiburgh reviewed data collected by the end of year Parent/Guardian Survey and Staff Survey.
Steven Trujillo asked if the information has been or will be shared with the leadership team, Dr. Duran responded that it will along with NWEA results. President Giron would like to see a plan of correction created for items for areas in need and would like to see the plan shared with parents. Ms. Hudiburgh said she can prepare the information needed to create such a plan. Incoming Executive Director Fred Segura anticipates having a plan created late summer and shared with parents in September. Vice President Nick Angiocchi suggested surveying twice a year once in the fall and then in the spring with plan of corrections created in the summer.
Tom Weston, D60 Charter School Liaison directed that survey results would not be appropriate for next year's annual report.

8. Board Committee Reports

a. Finance Committee

- I Treasurer Steven Trujillo provided a report of finances reviewing CHPA's Income Statement, Cash Report and A/P Check Register.
- I Income Statement reflects at YTD positive 1,013,000. net revenue with income at 12.5 million and expenses at 11.5. Fund 23 Student Activities YTD positive 31,590. Fund 26 CCA Building Corp. shows activity of the Best Grant and New Construction. The project is nearing the end with transfer of ownership coming up in the next few weeks. Fund 27, Foundation shows activity from the Golf Tournament with a positive 17,000.
- D JoSeph Garcia asked if Fund 26 and Fund 27 will be permanent fixtures on the income statement, Steven shared that Fund 26 will be and Fund 27 will be determined by a created Foundation Board to allow CHPA to be fiscal servant or move to its own Board once created.
- I Fund 11 & 23 Cash Reports – Charter School Fund cash in bank 1.2million, just over 1million was moved to ColoTrust to gain higher returns, funds can be moved back over when needed. Mr. Trujillo shared the finance committee is working on setting a standard of Days Cash on Hand and transferring funds above the standard to ColoTrust to yield earned interest. Each student group earning money has its own account. The Cash Report total is currently at 2.9million.
- I A/P Check Register – shows bills and payroll, all bills are paid, and purchase orders are being used.
Steven Trujillo noted that the Audit is scheduled as soon as the books close then the audit will be submitted to D60 to not hold up the district on their audit.
- AT Steven Trujillo asked for a motion to move to accept and file the financials for audit, moved by Nick Angiocchi, seconded by JoSeph Garcia with a unanimous vote, motion carried.

9. Report of D60 6/13/24 Board Meeting

- I Angela thanked Steven Trujillo for representing CHPA at the D60 Board meeting. Steven gave an overview of his presentation which was focused on the current financial position and how it has been reached. He was able to address all of the questions from board members.
- D Tom Weston shared the comment that Steven did a great job at the D60 Board. Dr. Duran also shared that Steven did a great job and acknowledged the work of the CHPA Board and Abacus.
- D JoSeph Garcia pointed out where we were and where we are now and the hard work that has been done and being able to show actual facts.
- I Steven Trujillo reminded the Board that he and a team will be meeting with DA Davison to discuss the current financial report.

10. Executive Session 6:47p.m.

- AT Nick Angiocchi moved to enter into Executive Session for discussion of personnel matters pursuant to C.R.S. 24-6-402-4 (B) (E) (F); seconded by Steven Trujillo, with a unanimous vote and no discussion. Motion carried. Shannon Behling and JoDee Alarid were invited to stay for the session.
- AT JoDee Alarid was excused from Executive Session at 7:10
- AT JoDee Alarid was invited to rejoin Executive Session at 7:20

Exit Executive Session 7:47p.m.

- AT Steven Trujillo moved to exit executive session, seconded by Nick Angiocchi with a unanimous vote by all members and no discussion. Motion carried.

11. Open Session 7:47p.m.

12. Consent Agenda Items:

- a. Approval Board Meeting Minutes
 - April 30, 2024
 - June 4, 2024
- b. Approval Board Meeting Dates
- c. Personnel Report

- AT Nick Angiocchi moved to approve Item 12 a. Board Meeting Minutes for April 30, 2024, and June 4, 2024, seconded by Steven Trujillo, with a unanimous vote no discussion, motioned carried.
- AT Nick Angiocchi moved to approve new Board meeting dates with minor corrections to the last to meeting dates to be Tuesday 5/27 and Tuesday 6/24 correcting typos. Seconded by Steven Trujillo with unanimous vote, motion carried.
- I Corrected meeting dates for 2024-2025

Tues. 7/30	Tues. 1/28
Tues. 8/27	Tues. 2/25
Tues. 9/24	Tues. 3/18
Tues. 10/29	Tues. 4/29
Tues. 11/19	Tues. 5/27
Tues. 12/17	Tues. 6/24

- AT Nick Angiocchi moved to approve the Personnel Report as presented, seconded by Steven Trujillo with a unanimous vote, motion carried.

13. Approval Item

- 2024-2025 CHPA Board Officers
 - I Shannon Behling informed the board the votes for Board Officers were tallied by her and verified by JoDee Alarid. Shannon gave the results to President Giron to announce.
 - I President Giron announced the new CHPA Board Officers per tallied votes as
 - CHPA Secretary – Cecilia Trujillo
 - CHPA Treasurer – Nick Angiocchi
 - CHPA Vice President – JoSeph Garcia
 - CHPA President – Steven Trujillo
 - AT Nick Angiocchi moved to approve Item 13. 2024-2025 Board Officers, seconded by Steven Trujillo, unanimous vote, motioned carried.

14. Discussion Item

AN In regard to the unanimous vote extending Angela Giron’s seat for an additional year for emergency purposes an amendment to the bylaws will be added. The amendment will be drafted by the Executive Director’s office and sent to the Cabinet then the Bylaw Committee and finally the Board for approval

15. Board Comments

Nick Angiocchi reminded everyone that the board application was still open for parent representatives.

Matt Garcia Thanked the board and shared that he is looking forward to starting a new session with everyone and appreciates everyone’s dedication. He also shared an upcoming CSU-P conference relating to the Latino Experience in Southern Colorado that he will send to JoDee to share with staff.

JoSeph Garcia Welcomed back everyone to the new school year.

Nick Angiocchi shared that Robin Archuletta will be making all calls to parents regarding the open Parent Representative seat application. He shared that the 23-24 was a trying year for everyone but all persevered and came out victorious. He thanked everyone for their hard work and dedication, and he is looking forward to a very prosperous 24-25 school year.

Steven Trujillo thanked everyone, including the leadership team, for their perseverance and helping the school to end this year on a positive note. He shared his appreciation for the leadership team showing up to the district 60 meeting along with Incoming Executive Director Fred Segura. He added that Fred has a very strong leadership team. He thanked the entire CHPA community and wished them a restful summer. He thanked Mr. Orona for his leadership and Madame Chair Giron for her big heart in serving the youth and their families of the city, being a voice of truth, her perseverance and being a beacon of light in tense moments.


Angela Giron shared that she echoed everything that had been said and shared with Incoming Executive Director, Fred Segura that he has the board’s total support and that they are in partnership with him as well as the community. Angela also shared that because of Fred’s experience and heart she knows he will lead the school to where it needs to be.

16. Adjournment 8:00p.m.

AT Nick Angiocchi motioned to adjourn, seconded by Steven Trujillo with a unanimous vote and no discussion. Motion carried.

Prepared by: 
JoDee Alarid, Executive Assistant

Date: 7-30-24

Verified by: 
Cecilia Trujillo, CHPA Board Secretary
(May be signed by the Board President in the Secretary’s absence)

Date: 7/30/24