

**CHPA Board Meeting Minutes
Tuesday, January 23, 2024 – 5:45 P.M.
Community Conference Room and Live Streamed**

Present: Nick Angiocchi, JoSeph Garcia, Charity Maes (remote), Matt Garcia, Steven Trujillo, Cecelia Trujillo

Absent: Angela Giron

Ex-Officio Members Present: Rusty McBee, DPH Teacher Representative; George Cruz, ECMS Teacher Representative; Felicia Johnson, CCA Teacher Representative

Ex-Officio Members Absent: Alicia Figueroa, Student Representative; Cheryl Gomez, PCC Representative; Garrison Ortiz, CSU-Pueblo Representative

Others Present: Shannon Behling, Human Resource Director; Lorrie Marquez, Executive Assistant; Loretta Cruz, IT Director; Robin Archuleta, Enrollment Director; Vicki Potter, ECMS Principal; Connie Parker, CCA Principal; Art Alarid, Director of Transportation; Jessica Gonzales, HR Specialist; JoDee Alarid, Senior Admin assistant; Kim Griego, Abacus (remote); Richard Orona, Legal Counsel

Guests: Joel Brice, Education Redefined

Meeting Date: Tuesday, January 23, 2024

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

1. **This regular meeting of the CHPA Board of Directors was called to order at 5:46 p.m. in the Community Meeting Room by Board Vice President, Nick Angiocchi.**
2. **Pledge of Allegiance**
3. **Roll Call of CHPA Board Members constituted a quorum.**
4. **Roll Call CHPA Ex-Officio Members**
5. **Modifications/Approval of Agenda**
 - I An addition of an approval item 15. C. for the \$134K for new Promethium boards for the new middle school and renovated high school as part of the BEST Grant.
 - AT **Steven Trujillo motioned to approve the agenda with the noted item added, seconded by JoSeph Garcia, with a unanimous vote and no discussion. Motion carried.**
6. **Public Forum** I There were no requests.
7. **Study Sessions:**
 - a. **Education Redefined**
 - I Joel Brice presented Education Redefines report including CHPA’s current financial situation, required recommendations, strategic recommendations, and financial recommendations. He also reviewed required actions and budget execution. The strategic recommendations included suggestions for increasing enrollment and marketing. He reviewed the immediate required response by the institution and the required response

for the next 3-5 years. The next steps were reviewed which include the Board and school leadership commit to a united front to cut expenses to be sustainable next year, fully support the school's leadership and prepare joint messaging to all stakeholders explaining the expense reductions.

8. CEO's Cabinet Report

I

Steven Trujillo shared that the institution is going to have to undergo a transition here in short few months. He asked if the leadership team is assembled a plan for how that transition is going to take place. It would be beneficial for at some point the Board have more thorough information about the ordering of the furniture for the new facilities, the anticipated time frame for packing current classrooms, moving classrooms and the availability of funds to make sure that the move. Nick Angiocchi added work on a plan to eliminate some of the modulars required by the BEST Grant. Shannon Behling shared that the Cabinet is discussing the situation and that she received information with Wember, Inc. as the Owners Representative about a detailed plan that they can assist with and the BEST Grant funds that can be utilized. A future Board study session will be planned for the removal of the modular buildings, the moving plan and a draft of our academic calendar that ties into the moving plan. She also shared an ECP update. The DHPH class of 2024 will graduate with 14 students from PCC, 2 of the graduates will receive certificates, 1 in welding and 1 in nail technology; and 3 students will graduate with 2 associate degrees each. A marketing plan was provided as a handout to the Board.

9. Faculty Representative Reports

Felectia Johnson, CCA

I

Ms. Johnson reviewed her written report.

George Cruz, ECMS

I

Mr. Cruz reviewed his written report highlighting that SFA is helping increase student individual test score.

Rusty McBee, DHPH

I

Mr. McBee reviewed his written report. He shared the schools thank you for those who participated in the annual giving tree. Following the resignation of a teacher, more than a few teachers have given up their planning hours to provide cohesive learning for students. Teachers are working through the challenges at the high school and want to make sure that the school is open beyond 2027. He shared that the 2024 high school prom is scheduled for May 4th at the Pueblo Country Club.

10. Student Representative

Alicia Figueroa Absent

11. Higher Education Representative Reports

Cheryl Gomez – Pueblo Community College – Absent

Garrison Ortiz – Colorado State University Pueblo – Absent

12. Board Committee Reports

a. Finance Committee

I

Joseph Garcia shared that the committee met on 1/16/24. Abacus provided the committee with a couple different scenarios for the current year's expenses compared to the budget. He shared that Abacus will be on campus 1/30/24 to work on approvals from D60. He encouraged anyone who is concerned about the financials situation to attend future meetings, the next meeting is scheduled for 2/20/24. Steven Trujillo shared that the committee is reviewing the Education Redefined recommendations and will review how the school's finances comparing actual expenditures relate to the budget and to project the financial situation through the end of the FY. He also shared that the

committee would review how BP 4010 Budget Preparation and BP 4090 Budget Management speak to the process and timeline of the creation of the budget. The board will be provided with the budget in April. He has been in touch with Influent Energy regarding the requirements for the solar project. The electrical gear package was paid for in November 2023 and is on order with an estimate of 12 to 18 months out from November for delivery. He has contacted Black Hills Energy to help make sure that the panel will be ready to operate so next steps for the energy tax rebates. The committee will have monthly reports to share with the board.

b. Ad Hoc Foundation Committee

I JoSeph Garcia shared that the committee is working on the 2024 Senior Scholarship Golf Tournament on April 26, 2014 at Elmwood Golf Course. The committee has raised \$11,000 for the event. He asked for volunteers to help with the tournament. It was shared that the finance team has created fund 27 to capture foundation transactions and a foundation bank account. IT created a foundation email address.

c. Recruitment and Nominating Committee

I Nick Angiocchi shared that the board application is available on the website and has been added to social media accounts to fill the community board seat in July 2024. He encouraged board members to share the information. The deadline for submitting applications is 5:00p.m. 4/30/24. The committee will schedule interviews in May 2024 and will have a recommendation to the board for approval in June 2024. The swearing of the new board member will take place at the July 20024 board meeting.

13. Executive Session 6:04p.m.

AT Steven Trujillo moved to enter into Executive Session for discussion of personnel matters pursuant to C.R.S. 24-6-402-4 (B) (E) (F); seconded by Cecilia Trujillo, with a unanimous vote and no discussion. Motion carried.
Richard Orona, Lorrie Marquez, Shannon Behling, Jessica Gonzales, and Kim Griego were invited to stay for the session. Ms. Behling and Ms. Gonzales were excused at 8:10p.m.

Exit Executive Session 9:28p.m.

AT Steven Trujillo moved to exit executive session, seconded by Cecilia Trujillo with a unanimous vote by all members and no discussion. Motion carried.

14. Open Session 9:29p.m.

15. Approval Item:

a. CHPA Leadership (Interim CEO/Search)

I The Board will maintain the current reporting structure of the CHPA leadership team will report to the Board. The Board will work with Dr. Roman with McPherson and Jacobson to begin the search for the new CEO.

AT JoSeph Garcia motioned to approve the current leadership plan, seconded by Matt Garcia with a unanimous vote, no discussion. Motion carried.

b. Final 2023-24 Audit

I Steven Trujillo shared that it is important for the Board to know that the final audit includes some final revision brought forward from School District 60.

AT Steven Trujillo motioned to accept the 2023-24 final audit as presented by Ms. Siegrist, seconded by JoSeph Garcia, with a unanimous vote, no discussion. Motion carried.

c. Expenditure for Promethium Boards from BEST Grant Funds

I Loretta Cruz, IT Director, shared that we do not foresee any issues with supply chain delays for delivery of the boards. CHPA will not be charged for shipping, the boards will be shipped soon.

AT Steven Trujillo motioned to approve the purchase of 48 promethium boards including the warranty for the new ECMS and DHPH buildings currently under construction from BEST Grant funds, seconded by JoSeph Garcia, with a unanimous vote, no discussion. Motion carried.

16. Consent Agenda Items:

- a. Approval Board Meeting Minutes, December 19, 2023; December 28, 2023; January 9, 2024
- b. Personnel Report
- c. A/P Check Register
- d. Income Statement

AT Steven Trujillo motioned to approve the consent agenda as presented, seconded by JoSeph Garcia with a unanimous vote, no further discussion. Motion carried.

17. Discussion

a. Board Self Evaluation – BP/AP 1090 Future Work Session

I Nick Angiocchi shared that the process is a self-evaluation of the board’s leadership through a survey. An ad hoc committee including two board members to review the questions that will be included in the survey. The leadership team as the “consultation council” will participate in the survey. The hope is to complete the process within a month so results can be collated and presented to the Board to prepare for goal setting for the next academic year.

AN Board members Cecilia Trujillo and Charity Maes volunteered to serve on the ad hoc committee and work with HR to review the survey questions.

18. Board Member Comments

Charity Maes shared that the Education Redefined presentation will help the Board make good decisions moving forward. She thanked the faculty and staff for their continued dedication to CHPA’s students and the community and to the Board colleagues for all the extra efforts they have taken on during the current situation.

Cecilie Trujillo shared that she echoed Ms. Maes’ comments and commended the staff for their dedication to CHPA. She thanked her board colleagues for taking on more responsibilities.

Steven Trujillo shared that he echoed his colleagues’ comments. He thanked the staff for their dedication which is what makes it easy to break down barriers serving the institution. He also thanked his colleagues on the Board and Mr. Orona and his team for their dedication.

Matt Garcia shared the other comments from the Board members and thanked Board members and staff. He shared some positive items for the institution. PBS Rocky Mountain News did little segment on our mariachi program, he encouraged the Board watch the special program. He shared that this summer a study came out through the Colorado Department of Education (CDE) that’s looked at learning at young ages, specifically elementary school, reviewing the difference between screen-based learning and writing and learning on folding paper. The study found that when students have paper and there are folding it that achievement goes up. Another recent study from Columbia University is Teacher College that also reflected research of having student read from paper as opposed to reading from a screen is the best way for students to learn. He shared that the Board supported moving to the new off-screen curriculum.

JoSeph Garcia shared that CHPA is facing what seems to be an impossible task, but the first step is believing that we can conquer it. There are many people who are sacrificing their time to conquer the situation. He thanked everyone and especially the teacher who made sacrifices for the institution. It is up to the Board to figure out how to move forward.

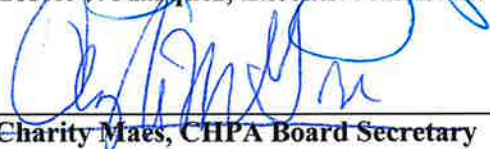
Nick Angiocchi shared two quotes that shed some light on our current situation and where CHPA will be in the future. Rivers never flow backwards so try to live like a like a river, forget your past and focus on your future always be positive. The other is grapes must be crushed to make wine, diamonds perform under pressure, olives are pressed to release oil, seeds grow in darkness, so whenever you feel crushed, under pressure, pressed or in darkness you're in a powerful place of transformation trust the process. He shared that the Board's next meeting is the Board's retreat which will be held Saturday, February 24th at the Pueblo Housing Authority building. He thanked Steven Trujillo for the use of the room for the retreat and the Board for a productive meeting.

19. Adjournment 9:47p.m.

AT Steven Trujillo motioned to adjourn, seconded by Cecilia Trujillo with a unanimous vote and no discussion. Motion carried.

Prepared by: 
Lorrie J. Marquez, Executive Assistant

Date: 

Verified by: 
Charity Maes, CHPA Board Secretary
(Board President may sign in the absence of the Secretary)

Date: 