



K-12 PREPARATORY ACADEMY

**CHPA Board Meeting Minutes
Tuesday, November 14, 2023 – 5:45 P.M.
Community Conference Room and Life Streamed**

Present: Angela Giron, Steven Trujillo, Nick Angiocchi, JoSeph Garcia, Matt Garcia

Absent: Charity Maes

Ex-Officio Members Present: Rusty McBee, DPHH Teacher Representative; George Cruz, ECMS Teacher Representative; Felectia Johnson, CCA Teacher Representative

Ex-Officio Members Absent: Cheryl Gomez, PCC Representative; Garrison Ortiz, CSU-Pueblo Representative; Alicia Figueroa, Student Representative

Guests: Lynette Hudiburgh, Data Analyst Professional

Others Present: Christina De La Oliva, President/CEO; Lorrie J. Marquez, Executive Assistant; Shannon Behling, Chief Human Resource Officer; Kim Sanchez, DPHH Principal; Theresa Martinez, DPHH Counselor/Director of Early College Programs/K-12 Gifted and Talented Coordinator; Richard Orona, Legal Counsel; Tom Weston, Charter School Liaison(remote); Irene Padilla, DPHH Instructional Technology Coach; Sarah Siegrist and Katie Ross, Abacus

Meeting Date: Tuesday, November 14, 2023 **Recorded by: Lorrie Marquez**
AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

1. This regular meeting of the CHPA Board of Directors was called to order at 5:53 p.m. in the Community Meeting Room by Board President, Angela Giron.

2. Pledge of Allegiance

3. Roll Call of CHPA Board Members constituted a quorum.

I Charity Maes logged onto the meeting but was not feeling well and logged off at 6:15p.m.

4. Roll Call CHPA Ex-Officio Members

5. Modifications/Approval of Agenda*

I Mr. De La Oliva requested the removal of the enrollment study session which will be presented at the December meeting. Also requested was to add item f. Personnel Report to Item 16. Consent Agenda.

AT Nick Angiocchi motioned to approve the agenda with the requested modifications, seconded by Steven Trujillo with a unanimous vote and no discussion. Motion carried.

6. Public Forum I There were no requests for public forum.

7. Study Sessions:

a. Enrollment Report will be rescheduled to the 12/19/23 Board meeting.

b. State Assessment Data

- I Lynette Hudiburg provided a presentation of the 2022-23 assessment data. The information included comparisons to state and School District 60 (D60) assessment scores. She explained the CMAS performance levels. She reviewed summaries of the school performance framework, academic growth, and academic achievement. The presentation also included average student performance in English and mathematics of CMAS assessments from 2016 to 2023 and performance levels for grades 3 through 8. CMAS science performance levels for grades 5, 8 and 11 were reviewed. Also reviewed were ELA median growth percentile comparisons to state and D60 assessments grades 4 through 8. Teacher and student recommendations for CMAS assessments were provided. Average CHPA student performance of PSAT/SAT assessment data showed a consistent decrease from 2016 to 2022 with an increase in 2023. The summary of 2023 PSAT/SAT performance and recommendation was reviewed. Ms. Hudiburg shared that focusing on writing helped ECMS students improve. Students at all grade levels are receiving some exposure to keyboarding. The PSAT/SAT will move to a full digital platform. The academic strategic plan objectives need to be revisited with consideration of new strategies based upon the assessment data. Ms. Hudiburg shared that students have testing fatigue, CHPA cannot remove state mandated testing.

8. CEO's Report

- I Mr. De La Oliva shared that DHPH student Jose Adrian Vargas will graduate with two Associates of Science degrees in May. DHPH student, Viola Ortiz will graduate with her Associates of Arts degree in May and has been selected for the 2023-24 cohort of the Charter Champions program which provides a platform for aspiring leaders. Also shared that the Enrollment Department confirmed a count of 978 students to D60. A parent mixer will be held November 16th at ECMS. Twenty-two 9th grade students passed the Accuplacer test and now apply for the Early College Program. CHPA will host the Latino Chamber's Annual Membership Appreciation Luncheon on November 17th.

9. Faculty Representative Reports

Felectia Johnson, CCA

- I Ms. Johnson gave an overview of her written report provided in the board packet. She shared that student lead parent teacher conferences were held 10/19/23. The week of 10/23/23 5th grade students were given a modified rotation schedule for both math and literacy based on the NWEA and DIBLE scores. The 5th grade students toured the CSU-Pueblo campus. Chad Arms is CCA's has a new music teacher.

George Cruz, ECMS

- I Mr. Cruz gave an overview of his written report provided in the board packet. He shared that ECMS is providing after school Success for All (SFA) tutoring on Tuesdays and Thursdays and afterschool detention. SFA curriculum is progressing, Core curriculum instruction is being utilized for 6-8 grade. New teachers have been observing two classrooms to help with classroom management. At the 11/4/23 PD, as part of Teach like a Champion training, all three academy principals used various skits using classroom techniques to help with student engagement. The teaching staff participated in RANDA training to set personal and professional goals. A new 7th grade math teacher was hired.

Rusty McBee, DHPH

- I Mr. McBee shared that DHPH is concerned about academic achievement, curriculum instruction, and learning strategies. Core classes are specifically doing writing prompts. He thanked Principal Sanchez for selecting Horizons curriculum and Ms. Padilla for creating the student rosters and running the first baseline test with the Horizons system. He shared thank you to Ms. Fernandez and Mrs. Aragon for the great Day of the Dead celebration and Shannon Behling for scheduling the flu shot clinic. He thanked Ms. Theresa Martinez for all her work on the recent cogAT testing. Students will participate

in the Rake up Pueblo program. They will organize a canned food drive will. Giving Tree tags were available to purchase gifts for students. DPH and CHPA will have entries in the upcoming Parade of Lights.

10. Student Representative Alicia Figueroa – Absent

11. Higher Education Representative Reports

Cheryl Gomez – Pueblo Community College

I Ms. Gomez was absent but provided a written report that was sent to the Board.

Garrison Ortiz – Colorado State University Pueblo

I Mr. Ortiz was absent; he will be notified that he may written report if unable to attend.

12. Board Committee Reports

a. Achievement & Student Success Committee

I Chair, Nick Angiocchi share that Lynett Hudiburg presented the assessment data. Discussed at the meeting were finding ways to connect reading and writing with math to bridge the gap between the subjects.

b. Recruitment & Nominating Committee

I Chair, Nick Angiocchi shared that the committee held interviews on 10/24/23 and 10/25/23 with two candidates who have unique expertise and experience to fill the board vacancy. The committee chose Ms. Cecilia Trujillo to bring forth to the Board for approval. The committee will launch another search in February 2024 to fill President Giron's term limited seat.

c. Ad Hoc Foundation Committee

I Chair, JoSeph Garcia shared that he was unable to attend the 10/26/23 meeting due to a personal commitment. The committee is recommending approval of the CHPA Foundation's MOU, bylaws and a resolution authorizing the CHPA Foundation to apply for an EIN and 501c3 Status. The Foundation is working with Ms. Sanchez to plan the scholarship golf tournament and has a verbal agreement for April 26, 2024 with Elmwood golf course.

I JoSeph Garcia shared that the Finance Committee is recommending Ms. Karen Cordova for the Board's approval to serve as an advisory member to the committee. Co-Chair, Steven Trujillo shared that Ms. Cordova has a high-level of school finance expertise having served as School District 60's Chief Financial Officer and is working with governmental accounting.

13. Executive Session 7:03p.m.

AT Nick Angiocchi moved to enter into Executive Session for discussion of personnel matters pursuant to C.R.S. 24-6-402-4 (B) (E) (F); seconded by Steven Trujillo, with a unanimous vote and no discussion. Motion carried.
Mr. De La Oliva, Lorrie Marquez, Shannon Behling, Sarah Siegrist, Katie Ross, with Abacus were invited to stay for the session. Ms. Behling was excused at 7:12p.m. Ms. Siegrist and Ms. Ross were excused at 8:02p.m.

Exit Executive Session 8:20p.m.

AT Steven Trujillo moved to exit executive session, seconded by JoSeph Garcia with a unanimous vote and no discussion. Motion carried.

14. Open Session 8:21p.m.

15. Approval Item:

a. New Board Member – Cecilia Trujillo

AT Nick Angiocchi motioned to bring forth Ms. Cecilia Trujillo as nomination to join the Board to fill the vacancy left by Don Ortega, seconded by Steven Trujillo, there was discussion that Ms. Trujillo will be a community representative to the Board with a unanimous vote and no further discussion. Motion carried.

b. Finance Committee Advisory Member – Karen Cordova

I Steven Trujillo shared that the Finance Committee is recommending for Board approval Ms. Karen Cordova to be appointed as an advisory committee member. Her intent is to help support the committee by lending her accounting skills and years of experience in the D60 accounting office to the committee.

AT Steven Trujillo moved that Karen Cordova be appointed to the Finance Committee in an advisory capacity only, not as a voting board member, seconded by Nick Angiocchi with a unanimous vote and no discussion. Motion carried.

c. Amended Budget 2023-2024

AT JoSeph Garcia motioned to accept the amended budget as presented; the Finance Committee advises the approval, seconded by Steven Trujillo; discussion included that there was very robust and thorough review of the budget. It was a very thorough process, the contribution by the staff and advocates for providing information was acknowledged, with a unanimous vote and no further discussion. Motion carried.

d. CHPA Foundation MOU

AT Steven Trujillo motioned to approve the CHPA Foundation as presented, seconded by JoSeph Garcia with a unanimous vote and no discussion. Motion carried.

e. CHPA Foundation Bylaws

AT Nick Angiocchi motioned to the CHPA Foundation Bylaws as presented, seconded by Steven Trujillo with a unanimous vote and no discussion. Motion carried.

f. Resolution Authorizing CHPA Foundation to apply for an EIN and 501c3 Status

AT Nick Angiocchi motioned to approve the Resolution as presented, seconded by Steven Trujillo with a unanimous vote and no discussion. Motion carried.

16. Consent Agenda Items:

a. Approval Board Meeting Minutes:

b. October 17, 2023

c. Special Board Meeting – Audit November 1, 2023

d. Special Board Meeting November 1, 2023

e. Special Board Meeting November 8, 2023

f. Personnel Report

AT Nick Angiocchi motioned to approve the consent agenda items to include the board meeting minutes from October 17, 2023, the afternoon of November 1st, the evening of November 1, 2023, and November 8, 2023, and personnel report from this evening, seconded by JoSeph Garcia with a unanimous vote and no discussion. Motion carried.

17. Board Comments

Matt Garcia shared a positive note that his daughter brought home her workbook from the new curriculum. The Benchmark curriculum has recently won an award for diversity and inclusion. The workbook includes pieces by African American, America Indigenous, and Chinese American authors represented in the stories that are captured in this in this

curriculum. CCA has not had this type of curriculum for K-5 grades students in the past. He shared how impressed he is with the curriculum and the potential academic growth at the elementary school.

Nick Angiocchi shared the Pueblo County Courthouse lighting ceremony will take place on November 21st. There are beautiful decorations inside the courthouse. The county staff plans a great event with professionals lighting, music for for lighting standpoint and music standpoint so it's a great way to bring your family out believe it starts at 5:00 or 5:30 with food trucks lighting ceremony starts at 7:00 just a great way to bring your family out to kick off the event absolutely free and people can go in and see the decrease in the courthouse and then make their way back out there like on

Joseph Garcia shared that the Dia dee Los Muertos program was beautifully performed, there was a great turnout it is a signature piece of this school. He encouraged everyone to attend the Parade of Lights and support the students participating in the two parade entries.


Steven Trujillo shared that was happy to see more visibility and interaction in the classrooms by the CEO. He thanked the staff and his board colleagues for all they have done for the institution.

Angela Giron shared that CHPA will be closed the week of Thanksgiving and hoped everyone gets some good rest and relaxation and to attend the upcoming parade. She also highly recommended everyone attend the Pueblo County Courthouse lighting ceremony.

18. Adjournment 8:34p.m. AT **Steven Trujillo motioned to adjourn, seconded by Nick Angiocchi with a unanimous vote and no discussion. Motion carried.**

Prepared by:  _____
Lorrie J. Marquez, Executive Assistant

Date: 12/19/23

Verified by:  _____
Charity Maes, CHPA Board Secretary

Date: 12/19/2023