

Ad Hoc Foundation Committee Meeting Agenda
5:30 PM – Monday, January 22, 2024
Community Conference Room
JoSeph Garcia, Chair – Matt Garcia, Co-Chair

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| 1. Welcome | JoSeph Garcia |
| 2. Review November 27, 2023 Meeting Minutes | JoSeph Garcia |
| 3. Update | |
| • Submittal of 501c3 and Articles of Incorporation – Richard Orona | Joseph Garcia |
| 4. Marketing Updates | Dr. Richard Durán |
| • Logo | |
| • Foundation Page CHPA Website | |
| • Donation Link CHPA Home Page | |
| • Community Announcement/Press Release | |
| 5. . Identify 7 Founding Board Members Update | Dr. Richard Durán |
| • Foundation Application: Posting Date/Application Deadline | |
| 6. Financial Report Fund 27 | Dr. Richard Durán |
| • Income Statement 12/31/23 | |
| • Golf Tournament Budget | |
| 7. Events | |
| • Golf Tournament, Elmwood Golf Course, Friday, April 26, 2024 | Dr. Richard Durán |
| • Sponsorship Package | |
| 8. Future Agenda Items | JoSeph Garcia |
| 9. Determine Meeting Dates | JoSeph Garcia |
| 10. Future Agenda Items | |
| 11. Adjournment | |

TIMELINE

WHEN	WHAT	DETAIL	WHO
November 30, 2023	All documents submitted to IRS/State	Contractor file org. Documents	
December 19, 2023	Founding Board Members Approval by CHPA Board		
December 31, 2023	Final Determination from IRS		
TBD	Inaugural Board Meeting	Foundation Board Meeting/Formal Approval of Foundation Bylaws Election of Officers	
February 1, 2024	Community Announcement/Press Release		
March 1, 2024	Association Formed	Regular Meetings, Goals, etc.	

If a Board member has a potential conflict of interest with regard to any agenda item, the Board member is obligated to declare the conflict at this time. Depending on the conflict the Board member should abstain from voting on that agenda item.