

CHPA BOARD MEETING MINUTES **Tuesday, October 17, 2023 – 5:45 P.M.** **Community Room and Live Streamed**

Present: Angela Giron, Nick Angiocchi, JoSepe Garcia, Charity Maes, Matt Garcia, Steven Trujillo

Ex-Officio Members Present: Rusty McBee, DHPH Teacher Representative; George Cruz, ECMS Teacher Representative; Felectia Johnson, CCA Teacher Representative; Alicia Figueroa, Student Representative; Cheryl Gomez, PCC Representative (arrived at 5:54p.m.); Garrison Ortiz, CSU-P Representative (arrived at 5:49p.m.)

Others Present: Christina De La Oliva, President/CEO; Lorrie J. Marquez, Executive Assistant; Shannon Behling, Chief Human Resource Officer; Scott Anderson, IT; Chris Carillo, Athletic Director; Amber Day, Interim Fiscal Services Manager; Theresa Martinez, DHPH Counselor/Director of Early College Programs/K-12 Gifted and Talented Coordinator; Kim Sanchez, DHPH Principal; Jessica Gonzales, HR Specialist; Irene Padilla, DHPH Instructional Technology Coach; Sarah Siegrist, Abacus (remote); Don Ortega, PMCU (remote); Beth Teem the PLACE; Tom Weston, Charter School Liaison (remote)

Meeting Date: Tuesday, October 17, 2023

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

1. **This regular meeting of the CHPA Board of Directors was called to order at 5:45 p.m. in the Community Meeting Room by Board President, Angela Giron.**
2. **Pledge of Allegiance**
3. **Roll Call of CHPA Board Members constituted a quorum.**
4. **Oath of Office CSU-P Representative**
 - I Board Secretary Maes administered the oath of office to the new ex-officio Colorado State University-Pueblo Representative, Garrison Ortiz.
5. **Roll Call CHPA Ex-Officio Members**
6. **Recognitions:**
 - I Mr. De La Oliva presented Don Ortega a certificate of gratitude for his service to the CHPA Board of Directors and for his guidance and expertise provided to the finance department as a loaned executive. Mr. Ortega shared his thanks for the opportunity to serve CHPA.
 - I President Giron presented The P.L.A.C.E. representative Beth Teem a certificate to of gratitude for their organizing the 9/26/23 Block Party. The event provided families and the Westside community the opportunity to visit the campus. Ms. Teem shared the groups thank you for the staff's assistance with the event.
7. **Modifications/Approval of Agenda**
 - AT **Nick Angiocchi motioned to approve the agenda as presented, seconded by JoSepe Garcia with a unanimous vote and no discussion. Motion carried.**
8. **Public Forum**
 - I There were no requests for public forum.

9. Study Sessions:

a. CHPA Athletic Programs – Chris Carillo, Athletic Director

- I Mr. Carillo provided a presentation of CHPA’s athletic programs including the vision, program plan C.O.D.E. character, ownership, discipline, and effort that sports provide to CHPA students. The presentation also included a long-term vision (3-5 years), short-term vision (1-2 years), future ideas, discipline procedures, community outreach/marketing plan, budgeting plan, and facilities/maintenance plan. He shared the challenges with maintaining the fields and the importance of having a quality coaching staff and good facilities for student athletes.

b. CHPA Concurrent Enrollment – Theresa Martinez-Blasing, DPHH Counselor/Director of Early College Programs/K-12 Gifted and Talented Coordinator

- I Ms. Martinez-Blasing provided a presentation of the Early College Program (ECP). She shared that CHPA is the only ECP High School in Southern Colorado. The presentation included data from academic year 2022-23 including the number and grade level of participating students, as well as success and failure rates. CHPA partners include PCC, CSU-P, and CU Denver. Also presented was data of the number of degrees and certificates earned by students since 2007. Dolores Huerta Preparatory High School has the most students graduating with an associate degree from PCC every year. She shared that CHPA has tried to reach out to School District 60 (D60) middle schools to inform parents and students about ECP but have been denied access. The charter school liaison shared remotely during the meeting that he will contact D60 administration to help with the providing CHPA the opportunity to share the ECP information with their middle school parents/students. ECP has helped create a path for students who may not have an opportunity to obtain a college degree.

10. CEO’s Report

- I Mr. De La Oliva shared that teacher Mrs. Fernandez escorted five DPHH students to the Center for American values to hear guest speaker Major General Linda R. Urrutia-Varhal who was the first Latina to graduate from the Air Force Academy and serves as the Director of Geospatial-Intelligence Agency. DPHH has 31 students signed up to attend the 2nd Annual Rita J. Martinez Youth Leadership Conference scheduled for 10/19/23 at CSU-Pueblo. The 2022-23 financial audit was in the concluding stages and was delayed due to District 60 hiring CHPA’s Interim Chief Financial Officer. CHPA’s enrollment as of 10/17/23 was reported at 978 students.

11. Faculty and Student Representative Reports

Felectia Johnson, CCA

- I Ms. Johnson gave an overview of her written report provided in the board packet. The report included academic achievement, curriculum/instruction, software programs used, celebrations which was provided in the board packet. Professional Learning Communities (PLC’s) are supporting student learning and needs based on progress monitoring and data. Student Led parent teacher conferences will be held Thursday, October 19, 2023. The week of October 23, fifth grade will be doing a modified rotation schedule for both literacy and math. This decision was made after looking at the 5th grade NWEA scores and benchmark dibel scores.

George Cruz, ECMS

- I Mr. Cruz gave an overview of his written report provided in the board packet. SFA curriculum is in full use, students are being monitored for potential need for tutoring. During the recent professional development included safety protocols and processes, new building processes and teaching like champion strategies. A meet and greet session with parents was held 10/12/23.

Rusty McBee, DPHH

- I Mr. McBee gave an overview of his written report provided in the board packet. The report included comments regarding academic achievement, use of technology and software, professional development, and innovations. Student-led Parent/Teacher conferences are scheduled 10/19/23. Faculty has received access to NWEA MAP testing scores. Students will be using the scores along with CMAS data, to prepare their presentations for their parents and guardians. Recent Home Coming activities were well received by the students and were held at minimal cost. Two CHPA staff members were chosen out of many schools across the nation to be part of beta testing phase of a new software program called *Giant Steps*. There is hope that working closely with the software companies CHPA to possible purse grants or donations. Ms. Alicia Figueroa, Student Board Representative, was part of the Home Coming Royalty.

Alicia Figueroa, Student Representative

- I Ms. Figueroa shared that she spoke with students from different grade levels, they gave her many good comments about their school. Students enjoyed the homecoming dance. High school girls spoke with her about women supplies and keeping paper supplies filled in the restrooms. Students are also interested in adding workshops, cooking and driving classes to the curriculum.

12. Higher Education Representative Reports

Cheryl Gomez – Pueblo Community College

- I Ms. Gomez provided a few copies of a flyer promoting PCC’s health professions, classes are taking place at St. Mary Corwin Hospital.

Garrison Ortiz – Colorado State University Pueblo

- I Mr. Ortiz shared that CSU-Pueblo has a new Provost and CFO and are conducting a search for a new President. He gave his personal assurance that when CHPA students tour the university they will be well received and get the best tour possible.

13. Board Committee Reports

a. Finance Committee

- I Joseph Garcia shared the committee’s frustration with the financial situation. The committee requested to move future board meeting dates to provide the finance team with the time to present the most complete and up to date financial documents to the committee and board. The Transportation Director provided a study session at the with the 10/10/23 committee meeting. His presentation included department expenditures, demographic areas the buses cover, the number of students requiring transportation, the additional bus service to sporting competitions and both PCC and CSU-P, and a strategy for reduction of expenses. The 2023-24 budget was reviewed. There was a discussion of evaluating the procedural items that need to take place to provide a model for future budgets. The finance team shared with the committee that the audit was not ready for review by the committee.

b. Recruitment & Nominating Committee

- I Nick Angiocchi shared that with the resignation of Mr. Ortega, the committee met in late September 2023 to start the process to file the vacancy. The committee reviewed the current application and interview questions. The application was posted on social media and the CHPA website on 9/28/23, applications were accepted through midnight 10/16/23 with two applications received. The applicants will be invited to an interview with the committee next week. A candidate recommendation will be provided at the regular November board meeting with the intent of swearing in a new board member in December.

c. Ad Hoc Foundation Committee

I Joseph Garcia shared that the committee is looking forward to moving forward with the process to file with the IRs for the nonprofit status. The committee representatives attended the 10/13/23 CHPA all staff meeting to share the purpose of the foundation and to recruit volunteers. The committee will be recruiting community members to serve on the foundation’s board and is planning to have the foundation started by January 2024.

14. Executive Session 7:26p.m.

AT Nick Angiocchi moved to enter into Executive Session for discussion of personnel matters pursuant to C.R.S. 24-6-402-4 (B) (E) (F); seconded by Steven Trujillo, with a unanimous vote and no discussion. Motion carried. Mr. De La Oliva, Lorrie Marquez, and Shannon Behling were invited to stay for the session. Ms. Behling was excused at 7:57p.m.

Exit Executive Session 9:05p.m.

AT Nick Angiocchi moved to exit executive session, seconded by Charity Maes with a unanimous vote by all members and no discussion. Motion carried.

15. Open Session 9:08PM

I President Giron call the meeting to order in open session.

16. Consent Agenda Items: (3 minutes)

- a. Approve Board Meeting Minutes September 19, 2023
b. Personnel Report

AT Nick Angiocchi motioned to approve the September 19, 2023 meeting minutes and personnel report as presented, seconded by Steven Trujillo with a unanimous vote and no discussion. Motion carried.

17. Discussion Item:

- a. Board Meeting Dates Move to 4th Tuesday Beginning January 2024

AT Steven Trujillo motioned to accept the revised meeting dates as presented beginning January to the end of the fiscal year, seconded by Nick Angiocchi with a unanimous vote and no discussion. Motion carried.

18. Board Comments

Steven Trujillo shared that he had the honor to meet Pueblo native Major General Linda Urrutia-Varhal who grew up in Bessemer. She was the first Latina graduate from the Air Force Academy. She returned to Pueblo to give a speech at a local veterans’ event. The Major General has done some incredible things for our country and break down barriers.

Matt Garcia reminded the Board about the upcoming Dios de los Muertos event scheduled for 11/2/23 and how it is a good opportunity for the board and public to attend the annual event.

19. Adjournment 9:11p.m. AT Steven Trujillo motioned to adjourn, seconded by Nick Angiocchi with a unanimous vote and no discussion. Motion carried.

Prepared by: [Signature]
Lorrie J. Marquez, Executive Assistant

Date: 11/14/23

Verified by: [Signature]
Charity Maes, CHPA Board Secretary

Date: 11/14/2023