

CHÁVEZ HUIERTA

K-12 PREPARATORY ACADEMY

Book	CHPA Administrative Procedure Manual
Section	Chapter 1 Board of Directors
Title	AP 1090 Board Self-Evaluation
Number	AP 1090
Status	Active
Legal	Chávez/Huerta K-12 Preparatory Academy Board of Directors
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To strengthen Board performance, Board Members and Consultation Council Members shall participate in the Annual Board Evaluation according to the process:

Annual Evaluation

Results will be presented to the Board during the annual July board retreat.

- A Consultation Council shall be established consisting of selected members of the President/CEO's Cabinet and Teacher Representatives to participate in the evaluation of the effectiveness of the Board of Directors of CHPA.
- Each January, the Board Chair will appoint two Board Members to serve on an Ad Hoc Board Evaluation Committee to review the process and survey instruments with the President/CEO. Ad Hoc Committee members will report outcomes to the full Board in a regularly-scheduled Board meeting no later than May.
- A Board evaluation will be distributed annually to all Board and Consultation Council members in electronic format by the President/CEO's Office. Evaluations will be completed within seven days.
- The President/CEO's Office will compile the results by listing the distribution of responses given for each question and providing a list of all comments.
- One Board Officer from the Ad Hoc Board Self-Evaluation Committee will attend Consultation Council to participate in a discussion on survey findings prior to presentation to the full Board.
- The President/CEO's Office will compile the evaluation results into a Summary Report for review and discussion during the Board's Annual Retreat Session. Findings will be used in developing future Board goals.
- All forms and documentation associated with the evaluations will be maintained in the President/CEO's Office.