

**CCA Building Corporation  
Board Meeting Agenda  
Tuesday, October 10, 2023  
Community Room - 12:00p.m.**

- |   |                              |
|---|------------------------------|
| <b>1. Call to Order</b>   | <b>President Mark Carmel</b> |
| <b>2. Roll Call</b>   | <b>President Mark Carmel</b> |
| <b>3. Modifications/Approval of Agenda*</b>   |                              |
| a. CHPA President/CEO may suggest corrections or modifications to the agenda.   |                              |
| <b>4. Public Forum</b>  |                              |
| <i>Members wishing to present such items shall submit a written request at the beginning of the meeting to the Recorder that summarizes the item and provides his or her name and organizational affiliation, if any. No action may be taken on such items. Persons submitting a written request to address the Board will be heard in the order in which the Recorder received their written request. Assuming concurrence by public speakers, the Board President has the prerogative to reorder public comments. Speakers shall address the Board with decorum and not defame any Board members, faculty or staff and are limited to 3 minutes to address the Board. Board members will not respond to speakers and may follow up at their discretion.</i> |                              |
| <b>5. Approval of Minutes</b>   | <b>Mark Carmel</b>           |
| • August 22, 2023   | DOCA                         |
| <b>6. Grants Management and Financial Update – Fund 26</b>  | <b>Amber Day</b>             |
| A. Balance Sheet 8/31/23  | DOC B                        |
| B. P&L vs Budget  | DOC C                        |
| C. BEST Grant   |                              |
| <b>7. Discussion CHPA Board Policies</b>  |                              |
| • BP 1050 Regular, Annual and Special Meetings of the Board   | DOC D                        |
| • BP 1060 Agendas   | DOC E                        |
| • BP 1070 Public Participation at Board Meetings  | DOC F                        |
| • BP 1120 Conflict of Interest  | DOC G                        |
| <b>8. Old Business</b>  | <b>Mark Carmel</b>           |
| • Update of Bylaws Review – Steven Trujillo   |                              |
| <b>9. New Business</b>  | <b>Mark Carmel</b>           |
| <b>10. Adjourn</b>  | <b>Mark Carmel</b>           |

**Upcoming Meeting Dates – 4<sup>th</sup> Tuesday of each Month**

Date	Time	Location
<b>September 26, 2023</b>	<b>Rescheduled to 10/10/23</b>	<b>Community Room</b>
<b>October 24, 2023</b>	<b>12:00PM</b>	<b>Community Room</b>
<b>November 28, 2023</b>	<b>12:00PM</b>	<b>Community Room</b>
<b>December - TBD</b>		

Board Members	Office
Mark Carmel	President
Steven Trujillo	Secretary/Treasurer
Dr. Richard Duran	Member

**\*If a Board member has potential conflict of interest regarding any agenda item(s), the Board member is obligated to declare the conflict at this time. Depending on the conflict the Board member should abstain from voting on that agenda item.**