

# CHAVEZ HUIERTA

K-12 PREPARATORY ACADEMY

## CHPA SPECIAL BOARD MEETING MINUTES

Virtual and Live Streamed

Thursday, October 20, 2022 @ 3:30 PM

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**Meeting Date: October 20, 2022**

**Recorded by: Jessica Gonzales**

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AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral; N/A=Not Applicable

**Present: Angela Giron, Matt Garcia**

**Absent: Stephen Varela (reason unknown)**

**Ex-Officio Members Present: N/A**

**Guests: N/A**

**Others Present: Dr. Richard Duran, Interim President/CEO; Jessica Gonzales, HR Administrative Assistant; Kelly Cox, Executive Director of Continuous Improvement & Student Services**

**This special CHPA Board of Directors' meeting was called to order at 3:31p.m. virtually via Zoon CHPA Board Secretary, Angela Giron.**

**Roll Call of CHPA Board Members:** Yes, there is a quorum.

**Executive Session** N/A

**Open Session began 3:31 PM** I Angela Giron, as the next seated officer after the President, stated that the Board will move forward with decisions that need to be made with the 2 members present as this is the majority and constitutes a quorum since there are only 3 members seated currently.

**Modifications/Approval of Agenda**  
NA

I Angela stated that there will be a Public Forum at the November Meeting and that not having one was not her preference and not having this for a couple of months is unacceptable.

**Acceptance of resignation – Board Member James Salazar**

AT **Matt Garcia moved to accept the resignation of James Salazar, seconded by Angela Giron, with a unanimous vote. Motion carried.**

D Angela thanked James for his service on the CHPA Board and his finance knowledge was appreciated. She also stated a plaque will be sent to him in the near future.

**Approval of the Unified Improvement Plan (UIP) 2022-2023**

I Dr. Duran explained that the collaborative process used in creating UIP and explained this was reviewed by D60 and Colorado Department of Education (CDE). Kelly Cox gave some highlights in the plan and explained that the CHPA Board needs to approve it so we can a final submission to CDE.

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D Matt asked if this is a yearly plan and Angela asked if other school do this same process. Kelly and Dr. Duran answered yes to both questions and explained that every school in Colorado is required to develop an annual UIP based on their performance status with the State. Matt also asked if the recruitment of teachers is something separate than the UIP. Kelly stated that it can be incorporated within a UIP if it is determined a root caused tied to performance issues. Dr. Duran also stated that the budget does include recruitment funds that include Tuition Reimbursement, Professional Development, and Sign-on Bonuses.

**AT Angela Giron moved to approve the presented UIP, seconded by Matt Garcia, with a unanimous vote, no discussion. Motion carried.**

### **Change in November 2022 Board Meeting date from the 8<sup>th</sup> to the 9<sup>th</sup>**


I Angela explained that the date has been changed due to the official day to Vote is on 11/8/22 and everyone deserves the right to have the time to do this on that day.


**AT Matt Garcia moved to approve November 9, 2022 Board Meeting date, seconded by Angela Giron, with a unanimous vote, no discussion. Motion carried.**

I Angela stated that Dr. Duran will provide a detailed financial update at the November 9<sup>th</sup> Board meeting and this will be a normal Board Meeting in the DPHH Cafeteria. Angela also addressed the comments in the chat forum – she stated that there is a process to removing and adding Board Members and that the plan is to move forward with the school business needed as we get back on track in November. There were also comments in the chat about thanking Dr. Duran for coming back.

### **4:07 PM Adjournment**

**AT Angela Giron moved to adjourn, seconded by Matt Garcia, with a unanimous vote, no discussion. Motion carried.**

Prepared by:  Date: 11-9-22  
Shannon Behling, Temp/Executive Asst. on behalf of Jessica Gonzales, HR Admin Assistant

Verified by:  Date: 11-9-22  
Angela Giron, CHPA Board Secretary  
(Signed by Board President in absence of Secretary)