



K-12 PREPARATORY ACADEMY

**Ad Hoc Foundation Committee Meeting Agenda
4:00 PM – Thursday, June 29, 2023
Community Room
Joseph Garcia, Chair – Don Ortega, Co-Chair**

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| 1. Welcome | Joseph Garcia, Chair |
| 2. Review June 7, 2023 Committee Meeting Minutes | Joseph Garcia, Chair |
| 3. MOU CHPA Foundation with CHPA | Don Ortega Review Proposed |
| 4. Bylaws – Update | Nick Angiocchi |
| 5. Foundation Timeline, Mission, Purpose – Update | Dr. Richard Duran |
| 6. Foundation Board Recruitment - Update | Dr. Richard Duran |
| 7. Future Agenda Items | Joseph Garcia, Chair |
| 8. Adjournment | |

***If a Board member has potential conflict of interest with regard to any agenda item, the Board member is obligated to declare the conflict at this time. Depending on the conflict the Board member should abstain from voting on that agenda item.**

Upcoming Meeting Dates – 4th Thursday of each Month

Date	Time	Location
July 27, 2023	4:00PM	Community Conference Room
August 24, 2023	4:00PM	Community Conference Room
September 28, 2023	4:00PM	Community Conference Room
October 26, 2023	4:00PM	Community Conference Room
November TBD		
December - TBD		

MEMORANDUM OF UNDERSTANDING
BETWEEN CHAVEZ HUERTA K-12 PREPARATORY ACADEMY
AND CHAVEZ HUERTA K-12 PREPERATORY ACADEMY FOUNDATION

WHEREAS, Chavez Huerta K-12 Preparatory Academy Foundation (“CHPA Foundation”) is in a development period with respect to establishing a 501 C 3 foundation; and

WHEREAS, Chavez Huerta K-12 Preparatory Academy (“CHPA”) is the sole beneficiary of the Foundation and wishes to assist the Foundation in its development; and

WHEREAS, CHPA to assist CHPA Foundation is willing to provide limited administrative support services;

WHEREAS, the Parties to this Memorandum of Understanding believe that this agreement is in their best interests, which establishes sufficient consideration for its enforceability;

NOW THEREFORE BE IT REOSLVED that the Parties to this Memorandum of Understanding agree as follows:

1. CHPA agrees to provide the following limited administrative support services:
 - Accounting Services
 - Marketing Services
 - Facilities Space
 - Information Technology Services
 - Office Support
2. The Parties agree that CHPA will pay for the costs associated with the agreed upon services.
3. This Memorandum of Understanding will automatically be renewed annually unless either party expresses a desire to discuss or renegotiate the MOU terms.
4. Either Party may terminate this Memorandum of Understanding without cause with 30 days prior written notice.

Dr. Richard Duran
Interim - Executive Director
CHPA Foundation

DATE

Christian De La Oliva
President/CEO
CHPA

DATE