



K-12 PREPARATORY ACADEMY

CHPA BOARD MEETING MINUTES
Housing Authority of the City of Pueblo and Live Streamed
Saturday, February 18, 2023

Meeting Date: February 18, 2023

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

Present: Angela Giron, Matt Garcia, Don Ortega, Joseph Garcia, Steven Trujillo, Nick Angiocchi, Charity Maes (Ms. Maes attended remotely)

Guest: Richard Orona – Orona Garcia & Durán, P.C.

Others Present: Dr. Durán, Interim President/CEO; Lorrie Marquez, Executive Assistant; Shannon Behling, Chief Human Resource Officer; Loretta Cruz, IT Director

This regular CHPA Board of Directors' meeting was called to order at 1:53p.m. at the Pueblo Housing Authority 201 S. Victoria Avenue, Pueblo, Colorado by CHPA Interim Board President, Angela Giron.

Roll Call of CHPA Board Members constituted a quorum.

Executive Session 1:54p.m. AT Steven Trujillo moved to enter into Executive Session for discussion of personnel matters pursuant to C.R.S. 24-6-402-4 (B) (E) (F); seconded by Don Ortega, with a unanimous roll call vote and no discussion. Motion carried.
Richard Orona, Dr. Durán, Shannon Behling and Lorrie Marquez were requested to attend.

Exit Executive Session 3:18p.m. AT Nick Angiocchi moved to exit Executive Session, seconded by Steven Trujillo with a unanimous roll call vote and no discussion. Motion carried.

Open Session 3:19p.m. I Open session was held at the Housing Authority of the City of Pueblo Conference Room, Interim President Angela Giron welcomed everyone. The Pledge of Allegiance was not conducted due to lack of a US Flag.

Public Forum I There were no requests for public comment.

Modifications/Approval of Agenda

I Dr. Durán requested the removal of Approval Item 2, Acceptance of the 2021-22 Audit from the agenda. The audit was not completed in time to be presented at the Board meeting. He suggested that the audit be reviewed by the Finance Committee prior to presentation to the Board.

AT Steven Trujillo motioned that the Finance Committee review the audit when completed, seconded by Joseph Garcia, with no discussion and a unanimous vote. Motion carried.

AT Steven Trujillo motioned to accept the proposed removal of the Acceptance of the 2021-22 Audit and approve the agenda as amended, seconded by Nick Angiocchi, with no discussion and a unanimous vote. Motion carried.

Review Items:

I Submitted reports from the Interim President/CEO; reports from Teacher Representatives: Felectia Johnson, CCA; Arjun Sahdev, ECMS; and Dr. Elizabeth Aragon-Blanton, DPHH were included in the Board packet, no oral reports were given.

Committee Reports:

a. Finance

I Don Ortega reported that the Finance Committee met on February 15th to receive updates on the annual audit, Employee Retention Tax Credit, BEST Grant, and the anticipated cash advance. The tax credit application is 95% complete, they hope to complete it by the end of February. Dr. Durán meets weekly as part of the BEST Grant Project Team, the project is progressing nicely, and the payments are going well. The cash advance has been modified in both the dollar amount and term of repayment period. The finance team is starting to plan for and develop the 2023-24 Fiscal Year budget. He added that at the committee meeting, Board members Trujillo and Angiocchi expressed concern over the fact that District 60 did not allow CHPA leadership an opportunity to review and offer input of the annual charter school evaluation report prior to the District 60 work session.

b. Achievement and Student Success

I Matt Garcia reported that the committee met on February 7th. A lot of the committee information was discussed during the retreat. The frequency of testing and how they can identify ways to get away from the testing regiment was a topic at the meeting. Joseph Garcia added that i-Ready scores are not reflected in the assessments.

c. Bylaw

I Angela Giron reported that the committee met on February 8th to mitigate the issue of board members being added and going off the board in the same year. The committee created item iv to Article III, Section 3.4 to CHPA Bylaws and is recommending Board approval.

Approval Items:

1. Revised Resolution Revenue Anticipated Cash Advance

I Dr. Durán reported that the Anticipated Cash Advance Resolution was revised to request \$375,000 with the repayment date extended to September 30, 2023. The rationale for the action is due to recovering funds from District 60 once the audit is submitted, we will not have to sell the solar energy credits on the open market, payments will be received directly from the federal government and Black Hills Energy. InBank has postponed the approval of the advance pending District 60's decision following the news article about the annual charter evaluation report.

AT Nick Angiocchi motioned to approve the revised resolution revenue anticipated cash advance as amended, seconded by Don Ortega with no further discussion and a unanimous vote. Motion carried.

Accept of the 2021-22 Audit

The audit was removed from the agenda by previous action.

Bylaws Changes

AT Nick Angiocchi motioned to approve and file the Bylaw changes as presented with which to, under special circumstances, change the terms of board members so serve a 4-year first term, seconded by Joseph Garcia, with a unanimous vote, no discussion. Motion carried.

Stagger Board Terms I The approval of the Bylaw changes allowed for staggering of the Board member terms for 3 members to serve a 4-year first term and 3 members serve a 3-year first term. A drawing was conducted to determine the Board members terms with the following results:
4-year terms: Don Ortega, Matt Garcia, Joseph Garcia
3-year terms: Nick Angiocchi, Charity Maes, Steven Trujillo

AT Joseph Garcia motioned to approve the random staggering of Board terms, seconded by Matt Garcia, with a unanimous vote, no discussion. Motion carried.

Election of Officers **AT Steven Trujillo motioned to approve the slate of Officers, seconded by Don Ortega, with a unanimous vote, no discussion. Motion carried.**
Board President – Angela Giron
Vice President – Matt Garcia
Treasurer – Don Ortega
Secretary – Nick Angiocchi

Committee Chairs, Co-Chairs and Assignments

AT Steven Trujillo motioned to approve the slate of Committee Chairs and Co-chairs, seconded by Nick Angiocchi, with a unanimous vote, no discussion. Motion carried.

Achievement and Student Success Committee: Matt Garcia, Chair; Joseph Garcia, Co-chair

Bylaws Committee: Angela Giron, Chair; Nick Angiocchi, Co-chair

Finance Committee: Don Ortega, Chair; Steven Trujillo, Co-chair

Policy Committee: Nick Angiocchi, Chair; Charity Maes, Co-chair


Recruitment and Nomination Committee: Steven Trujillo, Chair; Joseph Garcia, Co-chair

Consent Agenda Items:

1. Approve Board Meeting Minutes of January 17 and January 24, 2023
2. Personnel Report – Shannon Behling

AT Don Ortega motioned to approve the Consent Agenda items to include the Board Meeting Minutes and Personnel Report, seconded by Steven Trujillo, with a unanimous vote and no discussion. Motion carried.

3:53p.m. Adjournment **AT Nick Angiocchi moved to adjourn the meeting, seconded by Steven Trujillo, with a unanimous vote and no discussion. Motion carried.**

Prepared by: 
Lorrie J. Marquez, Executive Assistant

Date: 3/14/23

Verified by: 
Nick Angiocchi, CHPA Board Secretary

Date: 3/14/2023

