

**Board of Directors Meeting Minutes
DHPH Cafeteria and Live Stream
Tuesday, March 8, 2022 - 5:45 P.M.**

Meeting Date: Tuesday, March 8, 2022

Recorded by: Lorrie Marquez

AN=Action Needed; AT=Action Taken; D=Discussion; I=Information Only; CR=Committee Referral

Present: John Lopez, Stephen Varela, James Salazar, Natasha and Angela Giron

Ex-Officio Members Present: Domonique Chavez, Shelby McGraw, Lisa Kogovsek, Daysha Otero, Dr. Derek Lopez

Ex-Officio Members Absent: Maria de la Cruz

Others Present: Dr. Richard Durán, President/CEO; Lorrie Marquez, Executive Assistant, Karen Ortiz, Chief Academic & Student Services Officer (CASSO); Jack Bay, Chief Business Officer (CBO); Shannon Behling, Chief HR Officer; Tiffany Larkins, Fiscal Services Manager; Loretta Cruz, IT Director; Scott Anderson, IT Staff; Brad Miller, Miller Farmer Law; Jim Chapman, School District 60 Charter School Liaison, Lynette Hudiburgh, Research & Student Assessment Analyst; Michael Gallegos, Maintenance

This CHPA Regularly Schedule Board of Directors’ Meeting was called to order at 5:47 p.m. by the CHPA Board President, John Lopez.

Roll Call of CHPA Board Members constituted a quorum.

An executive session will be conducted to discuss personnel matters in pursuant to C.R.S. 24-6-402-4(f).

Executive Session 5:49p.m.	AT	Stephen Varela moved to enter into Executive Session for discussion of personnel matters pursuant to CRS 24-6-402-4(f) and seconded by Angela Giron, with a unanimous vote, no discussion. Motion carried. Brad Miller was asked to stay for the executive session.
Exit Executive Session 6:09p.m.	AT	Stephen Varela moved to exit Executive Session, seconded by Angela Giron with a unanimous vote, no discussion. Motion carried.
Open Session began at 6:13 p.m.	I	Welcome was conducted b President, John Lopez; Pledge of Allegiance was led by Student Representative, Daysha Otero.
Modifications/Approval of Agenda	I	Dr. Durán recommended that the Academic Achievement Committee report first regarding approval item 15 b. COVID Mitigation Plan.
	AT	Stephen Varela motioned to approved the agenda with the proposed changes, seconded by Angela Giron, with a unanimous vote and no discussion. Motion carried.
Public Forum	I	There were no requests for public comment.
15. b. COVID-19 Mitigation Plan	I	Stephen Varela yielded the floor to Shannon Behling for report on the recommended mitigation plan including no mask requirements effective immediately.

K-12 PREPARATORY ACADEMY

AT Stephen Varela motioned to accept the mitigation plan with the staff recommendations to include eliminating the mask requirements effective immediately, seconded by James Salazar, with a unanimous vote and no discussion. Motion carried.

[Note – AllCall notification regarding the mask requirement was sent to staff and parents]

Brad Miller

I Reviewed board training behaviors, many school districts are bypassing the Open’s Meeting Law; the CHPA Board was reminded that if there are three or more members at a meeting the meeting must be posted; many districts are receiving CORA requests due to board members meeting outside the scheduled meetings. Legislative changes if approved will affect charter schools, retired teachers can work more hours without impacting their PERA; there may be petition to add to the ballot that schools will be required to post curriculum; there is a strong effort to cap donations for school board elections; new law regarding PTO payment will be addressed this spring.

CEO’s Report

I Dr. Durán gave a summary of the D60 Charter School Renewal Application process, the process should have started 9 months prior to the December 31st deadline, we were not given the rubric used for the critique of the application. he thanked CASSO, Principals and ESS Director for their work on the report. Dr. Durán along with a couple of Board Members attended the March 15th D60 Board meeting regarding the renewal. The D60 Superintendent will send her recommendation regarding the renewal to the D60 Board for action at their April Board meeting; once approved negotiations begin, if approved the new contract will be in effect July 1, 2022.

Faculty Representative Reports:

a. Domanique Chavez – CCA

I CCA is reported to have a lot of student absences that are not due to COVID which is affecting student achievement, teachers are sending home packet work; their Para Professional is working with small groups; remote learning days has provided innovation for the teachers to engage students. Black History Month was observed and they will be celebrating Cesar Chavez birthday.

b. Shelby McGraw – ECMS

I P/T Conferences are scheduled next week, students are working on “Actively Learn” and “Write to Learn” essays and reading comprehension. Faculty has been working with Cognia to build relationships and classroom management. Eighth grade night will be moved to April; Mr. Gallegos gave the students an opportunity to learn about the Native American Culture; frisbee club held an event on campus; math students are competing in a “Shark Tank” completion; students have raised \$90,000 for the Washington DC trip; she encouraged Board members to attend the April 2nd Wrestling Fundraising event.

K-12 PREPARATORY ACADEMY

- c. **Lisa Kogovsek – DHPH** I Students are working on PowerPoint presentation concerning World War II; and 9th Grade English class are working on presentations about indigenous peoples. The Girls Basketball team took 3rd place at the regional tournament. Fundraising for the Washington DC trip continues, the trip is scheduled for the first week in June.

- Student Representative Report** I Daysha Otero congratulated CCA on the award of the “fresh artists” art kit grant; 20 or so ECMS students were awarded for perfect attendance by being taken to Buffalo Wild Wing and the movies. ECMS has implemented a “Student of the Month” recognition. The Winter Formal and assembly for the high school will be held this week. Colorado has partnered with the CDC to provide free therapy to children. students between the ages of 12-18 can go to the Imattercolorado.org and fill out a survey where they will be offered to be connected with a provider for a 45-minute session within 2 weeks. Daysha invited Board members to have lunch at the high school on Monday, to sample the meals provided to the students. Dr. Durán and Jack Bay will work with the food services.

Higher Education Representative Reports

- a. **Dr. Derek Lopez – CSU-P** I It was reported that Colorado State University Pueblo will have a future announcement of grant for teacher preparation, DHPH students will be eligible to apply for the Grant.
- b. **Maria de la Cruz – PCC** I John Lopez announced that Ms. Cruz resigned due to family health issues; he thanked her for her service. Dr. Erjavec will propose a replacement for the seat.

Board Committee Reports:

a. Finance Committee – Chair: James Salazar, Chair

- I James thanked the Jack Bay and the HR Department for their work on the wage analysis and suggested changes to the salary schedule. James yielded the floor to Jack Bay for review of the 2nd quarter financials and the 2022-23 budget; the PPR will be increased from \$9,155 to \$9,766. The BEST Grant contract will be reviewed by D60 for signature on April 7, 2022
- AN Angela Giron requested a monthly accounting of the stipends and mileage paid to Board members.*

b. Academic Achievement & Student Success Committee – Stephen Varela, Chair

- I Stephen Varela commented that CHPA should send two Board Members and some staff members to the National Charter School Conference, June 19 -22, 2022 in Washington DC; Jack Bay was asked to find out the estimated fees to cover the expense as professional development; an email will be sent to Board members to gauge interest. Angela Giron suggested the conference offerings be reviewed to make sure they align with our strategic plan and that board members who attend the conference should provide a written report to the Board

K-12 PREPARATORY ACADEMY

I The floor was yielded to Shannon Behling for review of the proposed 2022-23 Academic Calendar; the new change will be the addition of student led parent/teacher conferences. Teachers’ will report from 7:30p.m. to 4:30p.m.; school will start at 8:15p.m. giving faculty time for PLC’s at the beginning of the day. The student contact hours meet the CDE requirements. The Research & Student Assessment Analyst was thanked for providing calendar survey data.

c. Policy Committee – Chair: Natasha Leslie, Chair

I Natasha reported that AP 1320 Travel and Meeting Expenses/Stipend will be presented to the Board for approval; payments to Board Members will be made bimonthly, meeting attendance will be verified by the meeting minutes; Board members will sign a report for reimbursement or may waive the stipend. Their stipends may also be donated to school fundraising events such as the Washington DC trip.

d. Recruitment & Nominating Committee – Angela Giron, Chair

I Angela reported that the committee will interview parent applicants received by the deadline on March 22nd, 7 community representative applications were received and will be considered if the number of board members are increased back to 7; Angela will create a scoring sheet to determine if there is a natural break if they decided to interview the community representative applicants.

Approval Items

a. 2nd Quarter Financial

AT **James Salazar motioned to approve the 2nd Quarter Financials, seconded by Stephen Varela, with a unanimous roll call vote, no discussion. Motion carried.**

b. COVID-19 Mitigation Plan

Item approved (see prior notation in meeting minutes)

c. 2022-23 Academic Calendar

AT **Stephen Varela motioned to approve the 2022-23 Academic Calendar, seconded by Natasha Leslie, with a unanimous roll call vote, no discussion. Motion carried.**

d. AP 1320 Travel and Meeting Expenses/Stipend

AT **Stephen Varela motioned to approve AP 1320 Travel and Meeting Expenses/Stipend, seconded by Natasha Leslie; with a unanimous vote with the exception of Angela Giron who voted no, no discussion. Motion carried.**

e. Bills and Payroll January 2022 – Jack Bay

AT **James Salazar motioned to accept the January 2022 Bills and Payroll, seconded by Stephen Varela, with a unanimous vote, no discussion. Motion carried.**

Consent Agenda Items:

a. Approve Board Meeting Minutes February 8, 2022 and 21, 2022 – Lorrie Marquez

b. Personnel Report—Shannon Behling

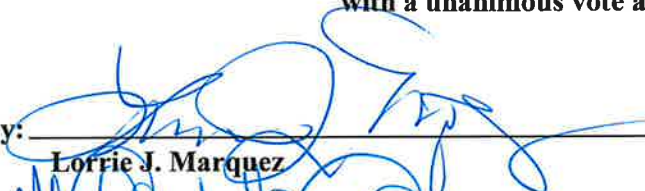
AT **Stephen Varela motioned to approve the consent agenda, seconded by James Salazar, with a unanimous vote, no discussion. Motion carried.**

Discussion Items:


- a. **Board Member Activities** I James Salazar reported that he learned a lot from Trina Maull, HR & Talent Services at the CLCS Conference; he suggested that we contact her for board governance training.
- I Natasha Leslie reported that she enjoyed the parent engagement session at the CLCS Conference.
- I Stephen Varela reported that enjoyed speaking to vendors regarding their equipment/services and engaging with the staff.
- I Domonique Chavez reported that the sessions she attended were good especially the parent engagement and the classroom management which aligns with the Cognia's eleot training.
- I Shannon Behling reported that the HR conference sessions were great, we were asked for advice from newer charter schools.
- I Karen Ortiz reported that she attended a diversity and cultural literacy session at the CLCS Conference.
- I Lynette Hudiburgh reported that she enjoyed the student engagement and servicing faculty sessions she attended at the CLCS Conference.
- I Tiffiny Larkins reported that she received good information from the legislative update session she attended at the CLCS Conference.

Future Agenda Items I No items were mentioned.

7:40p.m. Adjournment AT **Stephen Varela moved to adjourn the meeting, seconded by James Salazar; with a unanimous vote and no discussion. Motion carried.**

Prepared by: 
Lorrie J. Marquez

Date: 4/12/22

Verified by: 
Natasha Leslie, CHPA Board Secretary
(Signed by Board President in absence of Secretary)

Date: 4/12/22

